

**Minutes of the Meeting of the COMMUNITY AND WELLBEING COMMITTEE held
on 23 January 2018**

PRESENT -

Councillor Barry Nash (Items 20-22 and 24-29 only) (Chairman); Councillor Tony Axelrod (Items 20-22 and 24-29 only) (Vice-Chairman); Councillors Kate Chinn, Neil Dallen (as nominated substitute for Councillor Hannah Dalton), Jane Race, Humphrey Reynolds, Jean Steer, Clive Woodbridge and Tella Wormington

In Attendance: Councillor Richard Baker (Item 20-25 only) and Councillor David Reeve (Item 20-25 only)

Absent: Councillor Rekha Bansil and Councillor Hannah Dalton

Officers present: Damian Roberts (Chief Operating Officer), Rod Brown (Head of Housing and Community), Ian Dyer (Head of Operational Services), Andrew Lunt (Head of Venues & Facilities), Russell Blackmur (Business Development Manager), Oliver Nelson (Environmental Health Team Leader), Jan Strivens (Accountant), Teresa Wingfield (Senior Accountant) and Tim Richardson (Democratic Services Officer)

20 DECLARATIONS OF INTEREST

The following declarations of interests were made by members of the Committee with regard to items on the agenda:

Civil Penalties under the Housing and Planning Act 2016 for Private Sector Housing Enforcement

Councillor Barry Nash, Disclosable Pecuniary Interest: Owner of rental property within the Borough.

Councillor Tony Axelrod, Disclosable Pecuniary Interest: Owner of rental property within the Borough.

21 QUESTION TIME

No questions were received from members of the public.

22 MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of the Committee held on 9 October 2017 were agreed as a true record and signed by the Chairman.

23 CIVIL PENALTIES UNDER THE HOUSING AND PLANNING ACT 2016 FOR PRIVATE SECTOR HOUSING ENFORCEMENT

The Committee received a report requesting that it determine the charging structure for civil penalties for certain Housing Act offences.

Following consideration, the Committee:

- (1) Approved the charging structure set out in Annexe 1 to the report.
- (2) Delegated to the Head of Housing and Community the determination of individual financial penalties in accordance with the charging structure.

24 HEALTH AND WELLBEING POSITION STATEMENT

The Committee received a report outlining the Council's current position in the delivery of Health and Wellbeing to residents, and proposing the development of a borough Health and Wellbeing Strategy.

The following matters were considered:

- a) **The Council's role as a facilitator.** The Chairman of the Council's Health Liaison Panel, Councillor Richard Baker, addressed the Committee to detail the Panel's involvement in developing the draft Health and Wellbeing Position Statement and Action Plan. It was noted that the Council's role was predominantly that of a facilitator, not an implementer.
- b) **Measurement of outcomes.** Following a question from a member of the Committee, the Head of Housing and Community informed the meeting that measuring the impact of actions within the action plan was challenging, as they were only likely to become apparent over an extended period of time. In some instances this would be a number of years. It was noted that the action plan and position statement would be reviewed in the future, to enable this measurement to be undertaken.

Following consideration, the Committee:

- (1) Noted the Council's current approach to supporting Health and Wellbeing activities within the Borough as set out in the Health and Wellbeing Position Statement and Action Plan in Annexe 1 to the report, and that these would be reviewed in the future to provide measurement of their outcomes.
- (2) Agreed to the development of a Borough Health and Wellbeing Strategy to incorporate identified local priorities as well as those set out in the Surrey's Joint Health and Wellbeing Strategy (Annexe 2 to the report).

25 SCRUTINY REVIEW OF EPSOM PLAYHOUSE

The Committee received a report presenting the Report of the Scrutiny Review Task Group on Epsom Playhouse, and asking it to agree the report's findings. The following matters were considered:

- a) **Scrutiny Review report.** The Chairman of the Council's Audit Crime & Disorder and Scrutiny Committee, Councillor David Reeve, addressed the Committee to introduce and detail the findings of the Scrutiny Review Task Group's Report.
- b) **Review of actions as a result of the Scrutiny Review.** The Committee requested that a plan of actions to be taken as a result of the Scrutiny Review be presented to it in October 2018 and reviewed in October 2019.

Following this, the Committee:

- (1) Considered the Report of the Scrutiny Review Task Group attached at Annexe 1, in accordance with the Local Authorities (Committee System) (England) Regulations 2012.
- (2) Agreed the findings of the Scrutiny Review Task Group set out in its report including, in particular, that Epsom Playhouse should continue to deliver its services to the community and that staff should continue their work to reduce the overall costs of running the theatre. Additionally, the Committee requested that a plan of actions to be taken as a result of the Scrutiny Review be presented to it in October 2018 and reviewed in October 2019.
- (3) Agreed that officers should explore implementation of the matters listed in the conclusion of the Scrutiny Review Task Group report under the headings 'Income Generation', 'Equipment' and 'Building', taking into consideration operational viability, legal implications and financial constraints.
- (4) Agreed to receive future reports, as appropriate, on those matters identified by officers as having potential positive business opportunities for Epsom Playhouse.

26 CAPITAL PROGRAMME 2018/19

Committee received a report proposing the 2018/19 capital programme and provisional programme for 2019-21.

Following consideration, the Committee:

- (1) Submitted the Capital Programme for 2018/19 as identified in section 4 and 5 of the report to the Council for approval on 20 February 2018.
- (2) Confirmed that it supported all of the schemes included in the provisional programme for 2019-21 as identified in section 6 of the report.

And noted that:-

- a) Schemes subject to external funding from Disabled Facilities Grant would only proceed when funding had been received.
- b) schemes for 2019-21 were provisional pending an annual review of funds available for capital investment.

27 FEES AND CHARGES 2018/19

The Committee received a report recommend fees and charges for which it is responsible, with the new charges being effective from 1 April 2018. It was noted that a revised version of the report had been published as a supplement to the agenda, and replaced the copy included in the original agenda pack.

Following consideration, the Committee:

- (1) Authorised the Chief Finance Officer to vary fees and charges for items generating income under £1,000 per annum and/or for one-off services or items.

And subject to the approval of Council:

- (2) Agreed the fees and charges for 2018/19 as set out at Annexe 1 to the report.

28 REVENUE BUDGET REPORT

The Committee received a report setting out the estimates for income and expenditure on services in 2018/19.

Following consideration, the Committee:

- (1) Recommended the 2018/19 service estimates for approval at the budget meeting of the Full Council on 20 February 2018.

29 OUTSTANDING REFERENCES

The Committee noted the outstanding references detailed in the Annexe to the report.

The meeting began at 7.30 pm and ended at 8.49 pm

COUNCILLOR BARRY NASH (CHAIRMAN)